

UNIVERSITY of **HOUSTON**

PLANT OPERATIONS

Capital Renewal & Deferred Maintenance (CRDM)

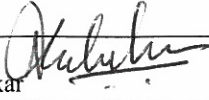
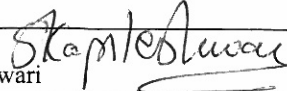
PROJECT REQUEST FORM

Business Services Only Request # :

Project Title Transformer Repair for Lamar Fleming	
Building # 564	Building Name Lamar Fleming
Emergency or Immediate Funding* <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Managing Shop/Area Electrical shop
New Funding Request* <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Add Funding to Project #
Project Description/Scope (<i>attach any estimate prior to request</i>): The transformers are low in oil and there is a visible leak at the bottom. 1) Immediately add oil to the transformers, this work can be done on Sep. 16 to coincide with the project electrical outage. 2) Remove 2 leaking transformers and replace them with new transformers. Seal the crack in the ceiling of the electrical vault room. Proposals and pictures are attached.	

Plant Ops Use Only

Desired Construction Start Date Sep. 11, 2012	Desired Completion Date Sep 11, 2013	Contract Date Sep. 10, 2012	
*If Emergency Provide Justification and impact on business continuity: The transformers are leaking and low oil levels will cause the transformers to overheat. This may result in complete building outage and potential major repair to the building.	Shop Request: provide support to Project Manager and contractor for electrical work	Purchased Material & Services	\$67,796.00
		In-House Labor	\$3,000.00
		Contingency	\$7,080.00
		Admin Fee (as applicable)	\$4,673.00
		Total Estimate	\$82,549.00

Requested By:  Avinash Rahurkar	Date 9/4/2012	Director:  Sameer Kapileshwari	Date 9/4/2012
Department Contact: Karl Keilbach	Date	Division Administrator:	Date
Project Manager Assigned: Jack Gill		Executive Director, Facilities Management: Melissa Rockwell-Hopkins	
Project Number Assigned:			
Funding Source:			

Submit completed Project Request Form to:

George Rea, CRDM Program Coordinator | E-mail: grea@central.uh.edu

Submit by Email